



## TC SECONDHAND RESOURCE SALE (2023 FOR 2024)

TC is providing parents and students the opportunity to sell and purchase relevant secondhand resources for 2024.

### Important dates:

<b>Drop Off Days</b>	Friday 17 November to Tuesday 21 November 2023	8:30am – 4:00pm
<b>Selling Days</b>	Wednesday 22 November 2023 Thursday 23 November 2023	W: 2:00pm – 4:00pm Th: 8:30am – 4:00pm
<b>Pickup of Unsold Resources</b>	Monday 27 November to Friday 2 December 2023	8:30am – 4:00pm

### Process for selling resources:

1. Carefully check that the resource is eligible for sale (see enclosed list), including the correct edition. **DO NOT** sell resources that are to be retained for 2024.
2. Ensure resources are in good condition with all notations erased.
3. Complete the Selling Form. For resources that sell, you may elect to have the funds:
  - a. Credited to an account of your choice (please ensure your bank details are completed),
  - b. Credited to your TC account which can be used for the payment of voluntary curriculum contributions, other contributions, and extra-curricular items and activities, or
  - c. Donated to the TC Building Fund (tax deductible).

Depending upon the condition of the item, TC will generally price all items at approximately 50% of the full price and will deduct a commission of 20% from the sale price to cover costs.

4. Complete a Selling Slip for each item and place it with the resource.
5. Place the resources (with Selling Slips) and the Selling Form in a plastic bag and deliver to the General Office by Tuesday 21 November 2023. Please note that we will extend the resource drop-off deadline to 1:00pm on Wednesday 22 November for those students sitting Unit 1 & 2 exams on that day.

If the above process is not adhered to, any resources left at the General Office will be at the owner's risk.

### Process for purchasing resources:

1. Check the enclosed list of eligible resources and mark those that you wish to purchase. Generally, items are sold at approximately 50% of the full price, depending on the condition.
2. Attend the secondhand resource sale on Wednesday 22 November between 2:00pm and 4:00pm or Thursday 23 November between 9.00am and 4.00pm. The sale will be set up in the A1 classroom (the first room on the right down the corridor opposite the General Office). If A1 is unattended, please see the General Office for assistance.
3. Once you have made your selection, payment is to be made by cash, EFTPOS, or credit card at the General Office.

### Process for picking up unsold resources:

Unsold resources are to be collected from **Monday 27 November to Friday 1 December** (between 8.30am and 4.00pm). It will be assumed that items have been donated to TC if they have not been collected by Friday 1 December.

Yours sincerely

**PETER ELLIS**  
**PRINCIPAL**



# SELLING FORM: TC SECONDHAND RESOURCE SALE (2023 FOR 2024)

**Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
 \_\_\_\_\_ **Postcode** \_\_\_\_\_  
**Mobile:** \_\_\_\_\_  
**Student/s Name:** \_\_\_\_\_

I, \_\_\_\_\_, as parent/guardian of the abovementioned student, authorise Templestowe College to act as agent on my behalf and offer the resources listed below for sale. I understand that the proceeds from the items sold (less 20%) will be processed at the end of 2023 or beginning of 2024, and that unsold resources will be available for collection from **Monday 27 November to Friday 1 December** (8.30am – 4.00pm). Resources not collected by close of business, Friday 1 December 2023, will become the property of Templestowe College. The proceeds from the items sold are to be:

- Credited to my TC account for 2024 Curriculum Contributions/Other Contributions/Extra-Curricular Items & Activities
- Donated to the TC Building Fund (tax deductible - a receipt will be issued at the end of the financial year)
- Direct deposited into the following account (**please print clearly**)

**Account Name:** \_\_\_\_\_  
**Bank Name & Branch:** \_\_\_\_\_  
**BSB No:**      | | | |    | | | |       **Account No:** | | | | | | | | | | | | | | |

**PARENT/GUARDIAN SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

	NAME OF RESOURCE (and Edition) TO BE SOLD	SUBJECT	PRICE (Office Use)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
		<b>TOTAL AMOUNT SOLD</b>	
		Less 20%	
		<b>TOTAL PAYABLE</b>	



## ELIGIBLE TC SECONDHAND RESOURCES (2023 FOR 2024)

The following resources were used by TC students in 2023 and will be used again in 2024. Depending on the condition, the price of items is generally around 50% of the full price. Please:

- Check the “2024 Resource List” for required resources
- DO NOT sell resources that are to be retained
- Use this form to indicate which items you would like to purchase

### ***General (used for multiple subjects)***

Subject	Resource	Full Price	✓
<b>English</b>	Penguin Concise English Dictionary	27.99	
	Oxford Australian Pocket Dictionary	30.95	
<b>Mathematics</b>	Calculator Scientific Texas TI-30XB Multiview	37.95	
	Calculator Texas TI-NSPIRE CXII CAS	269.95	
<b>Physics</b>	Calculator Scientific Texas TI-30XB Multiview	37.95	

### ***Entry***

Subject	Resource	Full Price	✓
<b>English</b>	A Monster Calls [Ness]	19.99	

### ***Flexible Learning Environment (FLE)***

#### ***English***

Subject	Resource	Full Price	✓
<b>Essential English</b>	Sister Heart [Morgan]	19.99	
<b>Fears &amp; Ideas</b>	Frankenstein (Penguin Classics) [Mary Shelley]	17.99	
<b>Preparatory English</b>	Romeo & Juliet (Oxford School Shakespeare) [Gill]	19.95	
	Eat the Sky, Drink the Ocean [Murray et al]	16.99	
<b>Pre VCE English</b>	The Reluctant Fundamentalist [Hamid]	22.99	
<b>Pre VCE Literature</b>	Mrs Dalloway [Woolf]	17.99	
	Only the Animals [Dovey]	22.99	

## VCE UNITS 1&2

### Design Technologies

Subject	Resource	Full Price	✓
<b>Systems Engineering (1&amp;2)</b>	Systems Engineering Units 1&2 (1 <sup>st</sup> Ed) [Penna]	65.25	

### English

Subject	Resource	Full Price	✓
<b>English (1&amp;2)</b>	Shadowboxing [Birch]	24.99	
<b>English Language (1&amp;2)</b>	Insight English Language for Sen Students [Fox et al]	57.95	
<b>Literature (1&amp;2)</b>	Dropbear [Aruluen]	24.99	
	Media & Other Plays (Penguin Classics) [Euripides]	17.99	

### Performing Arts

Subject	Resource	Full Price	✓
<b>Music (1&amp;2)</b>	VCE Music: Aural & Theory Student Workbook U1&2 [Ceseroli]	30.95	

### Science

Subject	Resource	Full Price	✓
<b>Biology (1&amp;2)</b>	Cambridge VCE Biology Units 1&2 [Drummond et al]	89.95	

## VCE UNITS 3&4

### English

Subject	Resource	Full Price	✓
<b>English (3&amp;4)</b>	Flames [Robbie Arnott]	22.99	
	Born a Crime [Noah]	24.99	
<b>English Language (3&amp;4)</b>	English Language for Senior Students [Fox et al]	57.95	
<b>Literature (3&amp;4)</b>	Remains of the Day [Ishiguro]	39.99	
	Dance of the Happy Shades [Munro]	22.99	
	Boy Behind the Curtain, The (Penguin Classics) [Winton]	24.99	
	Insight Literature for Senior Students 6E [Beardwood]	49.95	

### Science

Subject	Resource	Full Price	✓
<b>Biology (3&amp;4)</b>	Cambridge VCE Biology Units 3&4 [Drummond et al]	89.95	
<b>Environmental Science (3&amp;4)</b>	Issues of Sustainability VCE Units 3&4 (5 <sup>th</sup> Ed) [Duke et al]	87.95	



EXTRA COPIES ARE AVAILABLE FROM THE GENERAL OFFICE

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SELLING SLIPS - COMPLETE ONE FOR EACH RESOURCE TO BE SOLD AND PLACE WITH THE ITEM





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SELLING SLIPS - COMPLETE ONE FOR EACH RESOURCE TO BE SOLD AND PLACE WITH THE ITEM